

**The Broomfield Art Guild presents...**  
**The 2019 Fall Member Show**  
**September 25 – October 24, 2019**

College Hill Library at Front Range Community College  
3705 W 112<sup>th</sup> Ave, Westminster, CO 80031

**Eligibility:** Open to all Broomfield Art Guild members in good standing.

**Media Categories:** Acrylics/Oil, Watercolor, Pencil/Pastel, Mixed Media, and Photography/ Digital Art (Computer Generated Art).

**Rules:** Each artist may enter up to three works of art. All artwork must be original and not copied from any copyrighted material. Delivered artwork must conform to the entry form. Work may not have been shown previously at the College Hill Library or in any other Broomfield Art Guild show.

All works must be properly wired and framed. No saw tooth hangers will be accepted. Gallery wrap of at least 1" is acceptable if edges are finished. Matting and glass must be clean. No wet paint. Entries will be inspected for acceptance before being hung for judging. The Broomfield Art Guild reserves the right to refuse any art work that does not comply with the rules or inappropriate content not suitable to hang in a public building. Please furnish an easel for paintings larger than 36 inches.

**Labels:** Please identify your work on the back with labels included in this prospectus (include name, title, medium, contact information, frame size and price).

**Sales:** All works must be for sale. A 20% commission on all sales will be collected (10% to BAG and 10% to College Hill Library). Please price your art to include the 20% commission. Sales tax of 8.6% will be collected at point of sale. All work accepted will remain for the duration of the show. Care will be taken in the handling of all artwork, however neither the Broomfield Art Guild nor the College Hill Library will be responsible for any loss or damage to the artwork submitted.

**Entry fees:** \$30 for up to 3 art pieces payable to the Broomfield Art Guild. Deadline for registration and entry fee is Friday, September 13, 2019.

**Awards:** Ribbons and cash awards for "Best of Show," a "Best of..." each art medium (including: oil/acrylic, watercolor, pastel/pencil, mixed media, and photography/computer generated art), and "Merit" awards. We reserve the right to combine categories.

**Mail check and completed entry to:** Patty Jones, 10705 Miller Court, Westminster, CO 80021

**IMPORTANT DATES:**

**September 13, Friday, 5pm - Entry Deadline**

**September 25, Wednesday, 12:30-1:30pm - All artwork delivered to College Hill Library**

**October 5, Saturday, 2-4pm - Awards Reception**

**October 24, Thursday, 9-11am – Pick up artwork**

*\*\*A handling fee of \$25 will be assessed for artwork not picked up by 11am.*

**Questions:** Patty Jones 720-371-4217, [pattyjones144@hotmail.com](mailto:pattyjones144@hotmail.com))

# Registration Form (Please Print Legibly!)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

E-mail \_\_\_\_\_

\*\*\*Use Media Categories of: Acrylic/Oil, Watercolor, Pencil/Pastel, Mixed Media, and Photography/  
Digital Art

Title #1 \_\_\_\_\_ Frame Size \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

Title #2 \_\_\_\_\_ Frame Size \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

Title #3 \_\_\_\_\_ Frame Size \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

**\*\* INCLUDE a 20% Commission in the Price**

**I have read the rules and agree to abide by them:**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Mail complete registration and \$30 entry fee to: Patty Jones, 10705 Miller Ct, Westminster, CO 80021

----- Cut here and place these labels on the back of your artwork -----

Artist Name: \_\_\_\_\_

Contact #: \_\_\_\_\_

Title #1: \_\_\_\_\_

Medium: \_\_\_\_\_

Frame Size: \_\_\_\_\_ Price: \_\_\_\_\_

Artist Name: \_\_\_\_\_

Contact #: \_\_\_\_\_

Title #2: \_\_\_\_\_

Medium: \_\_\_\_\_

Frame Size: \_\_\_\_\_ Price: \_\_\_\_\_

Artist Name: \_\_\_\_\_

Contact #: \_\_\_\_\_

Title #3: \_\_\_\_\_

Medium: \_\_\_\_\_

Frame Size: \_\_\_\_\_ Price: \_\_\_\_\_

## GUIDELINES AND RULES FOR HANGING PAINTINGS IN A BROOMFIELD ART GUILD SHOW

### FRAMING AND MATTING:

All frames must be free of nicks and dust. Matts must be clean and well cut. Glass should be clean and fingerprint free.

Paintings must be wired for hanging. No saw tooth hangers will be allowed. Wires should be 1/3 down from the top and preferably adhered with “D” rings instead of eye screws so that the painting hangs flat to the wall. All wires should be threaded through the “D” ring twice and then firmly and tightly wound back around itself. On a heavy painting it is advisable to double the wire. The wire should be pulled very tight and the procedure repeated on the other side. Then where the wire is twisted around itself the ends should be covered with tape.

Note: This assures that the painting will not slip out of the wire and that the person or persons hanging are not cut by wire ends or breaking glass. These procedures show respect for our artwork and respect for a customer who buys our art. If you have a question regarding framing please contact a board member.

Canvas paintings that are not in a frame must be finished on the edges and may not have any staples showing.

Paintings smaller than 24 inches on the longest side can be framed with glass, however anything larger (because of weight and danger of breakage) must be framed using standard acrylic instead of glass. (It is important to indicate if a plastic is used in the framing because it cannot be cleaned with a Windex type product.)

The chairperson for the show has the right to reject a painting if they consider a painting dangerous to hang or dirty.

Paintings must be dry. No wet paint will be accepted.

**ALL PAINTINGS IN BROOMFIELD ART GUILD SHOWS MUST BE FOR SALE.**

Paintings in a Broomfield Art Guild show should have official Broomfield Art tags attached unless a show provides preprinted tags.

**ALL ART SUBMITTED FOR A SHOW MUST BE ORIGINAL IN CONCEPT AND EXECUTION.** This means an artist may not copy from copyright photos or from art produced by another artist. If you request and are given permission to use a photo taken by another person, that is fine. If you use reference material, make your own artistic changes. No work done in workshops or under instruction will be allowed.

### PROSPECTUS:

The prospectus for each show is slightly different so be sure to read all the requirements. In a “judged” show every effort will be made to hang all the entries, unless a painting is eliminated by the chairperson for good reason.

**NO INAPPROPRIATE ART WILL BE HUNG IN A BROOMFIELD ART GUILD SHOW!** This includes nudes because of the public nature of our show site, no offensive political statements will be exhibited and no paintings offensive to any ethnic or religious groups may be entered in a Broomfield Art Guild show.

#### MARKING PAINTINGS FOR SHOWS:

All paintings submitted to the show must have the Name, Phone number, and E-mail of the Artist, Title of the Painting, media used and price affixed to the back of the painting before it is delivered.

#### ENTERING A SHOW:

A painting that is entered into a show must match the entry submitted. No substitutions or changes to the entry form will be accepted after it has been mailed in. Entry form and fee is to be submitted to the chairperson of the show by the date published in the prospectus. The guild will collect a commission on any sales of art at our shows. This commission will be determined by the board and the chairperson when the show is in the planning phase.

If you plan to show small items at a table during a sale, all items must be clearly marked with the name of the artist and the price before delivery to the table. The artist should keep an inventory of these small items and pick up the unsold items as directed by the chairperson. The chairperson must have your name and phone number for contact purposes. Broomfield Art Guild and the chairperson will not be held responsible for lost, damaged or stolen items.

#### PAINTINGS MUST BE DELIVERED ON TIME AS DIRECTED IN THE PROSPECTUS. NO LATE DELIVERIES WILL BE ACCEPTED.

No painting may be removed from a show early unless arrangements are made with the chairperson. This may be necessary due to a sale, but must go through the chairperson. A replacement painting might need to be delivered when this happens. This is very important so that the chairperson is not reporting a theft of a painting. Every effort will be made to avoid the loss of a sale.

Paintings must be picked up at the end of the show during the time period designated on the prospectus. The chairman of the show and the Broomfield Art Guild are not responsible for late pickups and have no ability to store paintings. It is the responsibility of the artist to arrange for another member to pick up paintings if there is a problem with the pickup date and time.

There will be a handling fee of \$25 per painting if a member is late picking up art or gets a reminder phone call after the pickup period ends. This fine will be payable to the Broomfield Art Guild and paid when the artist picks up the artwork.